



Reduce time and complexity with automated access to a network 1,000,000 strong.

Many companies rely on a manually intensive paper or email-based processes for purchasing indirect goods and services. And where eProcurement software solutions have been implemented, rollout and adoption has typically been slow and incomplete. As a result, it is difficult to reduce maverick buying and ensure compliance with procurement policies so that products and services are purchased only at the best or negotiated prices and only from permitted suppliers.

Manual processes and incomplete implementations also make it hard to implement internal controls such as requiring that every spending request is approved by all appropriate managers before purchase orders are processed.

The Katera Procurement Smart App addresses these issues by streamlining and automating the requisitioning, purchasing, and receiving processes. It ensures compliance with procurement policies and internal controls and maximizes savings by eliminating maverick spending and ensuring that products are purchased only at negotiated prices and from permitted suppliers. Rollout to wide user groups is greatly facilitated by a simple consumer eCommerce-like browser interface. Plus, with over 1,000,000 buyers and suppliers, our network is a fast-growing ecosystem that processed more than \$4 billion USD worth of transactions in the last year. By tapping into it, your organization can reduce the time and complexity associated with finding the right suppliers, purchasing indirect goods, and reconciling invoices.

Benefits

- Automate requisitioning, purchasing, and receiving to reduce costs and errors
- Capture savings from pre-negotiated prices and preferred vendor lists and catalogs
- Eliminate maverick and off-contract spending with controls and automated approval routing
- Manage and track spend based on budgets
- Improve accountability, transparency, compliance and traceability across the procurement process
- Rapidly implement with simple deployment and quick time to value
- Avoid training demands with high adoption rates and intuitive user interface
- Enjoy comprehensive functionality that scales with your organization and integrates easily with your existing ERP systems
- Remove upfront software and hardware investments with On Demand (SaaS) delivery model

The screenshot shows the Dell Procurement Smart App interface. At the top, there is a navigation bar with the Dell logo, "Shop Premier", and a search bar. Below the navigation bar, there are several tabs: "Systems", "Standard Configurations", "Software & Peripherals", "Solutions", "Services", and "View All". The main content area is titled "My Cart" and includes a "Summary View" and "Detail View" toggle. The cart contains one item: "OptiPlex 780 MT" with a quantity of 1 and a unit price of \$1,373.00. The item description includes "OptiPlex 780 Minitower for Up to 88 Percent Efficient PSU, Genuine Windows® 7 Professional, SP1, No Media, 32-bit, English". The estimated ship date is 7/1/2011. The cart summary shows a sub-total of \$1,373.00 and a tax amount of --. There are buttons for "Print Cart", "Continue Shopping", "Save as E-quote", and "Create Order Requisition".

Superior functionality at every step.

Requisitioning, Ordering, and Receiving

Receipt Management:

Record all receipts, including partial shipments and over-receiving with the ability to reject receipts.

Advanced Search:

Enable users to find products and services in readily available public catalogs or from an approved list of suppliers, eliminating calls to suppliers or browsing through paper-based catalogs. Access items from individual and company favorites.

Requisition Approvals:

Web and email-based approval process, including on hand held devices.

Requisition Templates:

Buyers can define baskets of frequently ordered items from multiple suppliers.

Attachments:

Attach documents in any file format, either for the entire order level, receipt level or for an individual line item.

Fulfillment Parameters:

Edit shipping address, shipping method, and other information at item or order level.

Payment Method:

Assign supplier-specific preferred payment method. Support for Purchasing Card.

Blanket Purchase Orders:

Comprehensive capability, including order limits, approval process for making them effective, alerts, and expiration reminders.

Proxy Order Placement:

Enable individuals (assistants) to create proxy orders on behalf of their managers using their own credentials.

Receiving Methods:

Support for centralized receiving or by the individual who ordered.

Flexible Ordering:

Place orders via catalogs, off- catalog (spot buys), and "Punch-out" to individual supplier Web sites. Create multi-supplier requisitions and order from any preferred supplier. Save incomplete requisitions for later submission.

Features

Purchasing Policy Compliance

Restrict Searches:

Restrict catalog views based on user group, user level, item level, contracted price and preferred suppliers.

Approval Controls:

Specify approval levels, hierarchy and approval limits. Authorize different approval flows based on rules around order value, accounting code, supplier, commodity type etc. Add approvers dynamically without modifying pre-configured approval flows.

Budget Controls:

Define budgets for cost centers/ departments/projects and enforce budget checks to control spend.

Requisition Review:

Exercise greater control by adding reviewers without approval authority.

Delegation:

Delegate approval authority when assigned approvers are unavailable.

Self Administration & Setup

Wizard based administration:

Quick setup of users & procurement attributes, so organizations can be up & running within a few hours.

Integration

Supplier Integration:

Interact with suppliers by CXML, EDI, e-mail or fax.

Integration with other systems:

APIs for easy integration with Procurement and Accounts Payable modules of any enterprise system.